MICHIGAN STATE UNIVERSITY
APPLICATION FOR INDEPENDENT STUDY

NAME: ___________________________ DATE: ___________________________

Last   First    Middle Initial

PID: ___________ LEVEL: ___________ CLASS: ___________ MAJOR: ___________ CUMULATIVE GPA: ___________

COURSE: ___________________________ SECTION: ___________________________ CREDITS: ___________________________

SEMESTER: ___________________________

Number of Independent Study credits to be earned this semester: ___________________________

Total of prior Independent Study credits: ___________________________

1. DESCRIPTION (Subject matter, purpose, methods)

   __________________________________________________
   __________________________________________________
   __________________________________________________
   __________________________________________________

2. RATIONALE (Why independent study rather than regular course?)

   __________________________________________________
   __________________________________________________
   __________________________________________________
   __________________________________________________

3. PREPARATION (Relevant course work, reading, work experience, etc.)

   __________________________________________________
   __________________________________________________
   __________________________________________________
   __________________________________________________

4. WORK TO BE COMPLETED

   (a) Type and amount of reading, writing, lab work, etc.

       __________________________________________________
       __________________________________________________
       __________________________________________________
       __________________________________________________

   (b) Estimated contact hours per week with instructor:

       ___________________________

   (c) Deadline for submitting work for final evaluation:

       ___________________________

   (d) Evaluation procedure:

       __________________________________________________

STUDENT’S SIGNATURE ___________________________ PHONE ___________________________

APPROVALS

Instructor Signature ___________________________ Date ___________________________

Academic Advisor ___________________________ Date ___________________________

Chairperson, Department Offering Course ___________________________ Date ___________________________

Version – 10/14/15
MICHIGAN STATE UNIVERSITY

GUIDELINES AND APPLICATION
FOR INDEPENDENT STUDY

DEFINITION

At Michigan State University, Independent Study is planned study, highly individualized, not addressable through any other course format, proposed in writing by the student on a standard form, accepted for supervision by a faculty member, and approved by the student’s academic advisor and the teaching unit at the beginning of the semester.

GUIDELINES

Independent Study should:

1. Consist of work not described in the University catalog in any other format;

2. Be taken under a course number commensurate with the student’s class level, major field, and experience;

3. Relate to a subject for which the student has adequate preparation;

4. Be directed by a faculty member with whom there is a periodic contact and consultation throughout the study;

5. Not exceed eight semester hours of credit in a single semester;

6. Not exceed 10% of the credits earned in a bachelor’s program;

7. Be applied for on the form provided by the university, or any equivalent departmental or college form;

8. Be approved on this form before the student enrolls for the course.

APPLICATION AND ENROLLMENT

Please complete the form and obtain indicated approvals and necessary overrides before enrollment for the course: