ECE Graduate Studies Committee Minutes

Meeting Date: 20 September 2016

Members Present: Albrecht, Balasubramaniam, Byford, Hogan, Mahapatra, Mitra, Wang, and Zhang

Members Absent: Radha

Scribe: Albrecht

1. Hogan will attend the Graduate Student Forum on 9/28/2016 and will solicit input from students regarding revisions to the Graduate Student Handbook. Byford will make an announcement to the effect at the LEEGS meeting prior to the event.

2. Course Deletions: In response to a request from the ECE Chair, the committee will solicit feedback from the area groups with respect to reinstatements of any courses automatically discontinued by the Registrar’s Office. In addition, the area groups will be given historical data back to 2009 regarding course offerings (Hogan) and will be asked to provide a status report of their expected offering for the next four years (graduate courses only).

3. The conversion of a Power Systems Analysis 802 course to create course ECE 822 was approved with revisions to prevent the simultaneous enrollment with ECE 423. The committee recommended that Mitra approach the undergraduate studies committee to change the course number of ECE 423 to ECE 422 to make the labeling consistent between the two courses, if possible.

4. The conversion of a Power Systems Reliability 802 course to create course ECE 824 was approved with multiple revisions to be implemented by Mitra.

5. Petition requests were tabled for discussion on 9/27/2016.

6. Recommended changes to the Teaching Assistant allocation process were presented (Hogan). No action was taken by the committee and the discussion was tabled until 9/27/2016.

John Albrecht